Western NY Center for Real Estate, Research & Economic Development

Grant Application

PROGRAM: _____**Property Management Certificate Program**_____

Instructions: Complete this form in its entirety and forward to the Educational Coordinator, Western NY school of Real Estate, 2304 Wehrle Dr., Williamsville NY 14221 **Phone: (716) 633-9009 (must be original signature no faxes allowed).**

YOUR COMPLETE NAME:
STREET ADDRESS:
CITY, STATE, ZIP CODE:
PHONE NUMBERS:
High School & Year Completed:
College, Degree & Year Completed:

FINANCIAL INFORMATION (Please answer all questions)

Are you currently employed: Full-time Part-time Unemployed Student Other: _____
Employers Name:
Years on the job:

Your Email address (print clearly):

YOUR **COMPLETE** SOCIAL SECURITY NUMBER: _____

Grant Requirements:

In conjunction with the above referenced school, the grant for training will be given to qualified applicants for up to a maximum lifetime benefit of one thousand dollars per person for tuition only. Applicants are responsible for any textbook or additional fees required by the school (unless noted otherwise in the program brochure). A complete breakdown of costs will be provided to you in advance of your acceptance of the grant should you be awarded so. If you are awarded a grant, you will be responsible for any state or federal income taxes applicable (a 1099 will be issued to you by Feb 1st following the year the grant was made). The grant will be paid to the school directly (as a credit) toward your tuition fee – no portion of it will be paid to you directly or refunded should you drop out of the licensing program (or fail to complete it for any reason including the Home Staging Program). If you drop out of the program or change your mind, there will be no refund of any money you paid or any portion of the grant awarded. There are no exceptions to this refund policy and this supercedes any refund sections provided for on the school's website, printed materials or elsewhere. There will be no financial penalty assessed should you drop out either. Grant applications received after the start of the program are not retroactive, they must be received prior to starting. You have one year to complete the program, otherwise any fees paid will be lost and any time spent will be invalidated. You cannot upgrade to a more expensive package if you accept a grant and no Android Tablet will be included. Since this is part of a NY State licensing series, please do not submit an application for a grant if you have ever been convicted of a misdemeanor or felony anywhere in this state or elsewhere. The school requires a satisfactory BACKGROUND CHECK prior to formal acceptance into the program. If you have received a misdemeanor or felony conviction here or anywhere EVER please talk to the school BEFORE completing this application. Applicants that receive a grant will have to pay either their entire portion upfront or if splitting it into three payments it would be as follows: $1,699 Program Cost - $1,000 = $699 /3 = $233 on day one of the program and $233 twice more at 30 day increments. The internship portion of the program cannot start until payment in full is received. As part of the grant application, all applicants must include a written statement explaining how or why he or she feels they would contribute to the field of property management - the statemenet must be a minimum of 100 words. You will be notified by email of the status of your application within 10 business days. Grant recipients cannot start until full payment is made to the School in the form of cash, check or money order only. The 75 hour Real Estate Licensing Course must be successfully completed before any other courses may be started. **I certify that the information provided herein is accurate and complete. I also understand the financial consequences should I later change my mind if I am awarded a grant. I know that I am not under any obligation whatsoever by submitting this grant application & that incomplete applications will not be processed.**

_____ _____ _____

Applicant Name (printed) Date Applicant Signature